

CLASSIFICATION NOTICE

NAME: (last)		(first)		(middle)	
JAIL NO:	D.O.B.	RACE:	SEX:	SSN:	
Charge(s)	1)	2)	3)		
You have been placed in the following classification:					

This classification is determined by: current/past convictions; current/past institutional behavior; pending charges or holds in other jurisdictions (if any); sentenced or unsentenced; and/or any other information that may be deemed appropriate with regard to your personal security or the security of the facility. NOTE: Your classification can change when: charges are altered or reduced; you are sentenced; due to administrative hearings; due to regular periodic review; and / other reasons recommended by the jail staff.

Appeal Process: any inmate dissatisfied with his or her classification must appeal his / her classification, in writing, within ten (10) days of the primary classification or reclassification by addressing his/her appeal as APPEAL OF CLASSIFICATION and directing it to: the Sheriff or his designee.

Classified by:	Date:
Comments by staff:	

Booking Date:

